

Corporate Scrutiny Committee

Agenda

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| Date: | Tuesday, 15th June, 2010 |
| Time: | 2.00 pm |
| Venue: | Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ |

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Minutes of Previous Meeting** (Pages 1 - 6)
3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests and for members to declare the existence of a party whip in relation to any item on the agenda.

4. Public Speaking Time/Open Session

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

Contact: Mark Nedderman
Tel: 01270 686459
E-Mail: mark.nedderman@cheshireeast.gov.uk

5. **Work Programme Progress Report** (Pages 7 - 18)

To consider a report of the Borough Solicitor.

6. **Members IT Panel End of Year Report - 2010** (Pages 19 - 20)

To note the end of year report.

7. **Forward Plan - Extracts** (Pages 21 - 26)

To note the current forward plan, identify any new items, and to determine whether any further examination of new issues is appropriate.

8. **Consultations from Cabinet**

To note any consultations referred to the Committee from Cabinet and to determine whether any further action is appropriate.

9. **Meeting with Portfolio Holders**

To consider making arrangements to meet with the 3 Portfolio Holders responsible for Corporate Scrutiny Committee functions.

10. **Members Awareness Session on the Council's Management Structure**

The Chairman to provide a verbal update on proposals to arrange a Members Awareness session on the new Management Structure.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Corporate Scrutiny Committee**
held on Monday, 19th April, 2010 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor J Narraway (Vice-Chairman)

Councillors A Arnold, Rachel Bailey, G Barton, G Baxendale, S Conquest,
J Crockatt and S Wilkinson

Apologies

Councillors A Thwaite, D Bebbington, M Davies, P Edwards and D Topping

1 OFFICERS PRESENT

| | |
|----------------|--------------------------------|
| Lisa Quinn | Borough Treasurer |
| Zandra Neeld | Strategic Partnerships Manager |
| Rob Barnett | Senior Performance Officer |
| Mark Nedderman | Senior Scrutiny Officer |

2 PUBLIC SPEAKING TIME/OPEN SESSION

There were no statements from members of the public.

3 MINUTES OF PREVIOUS MEETING

RESOLVED – That the minutes of the meeting held on the 15 March 2010 be approved as a record.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 DATA QUALITY

The Committee considered a report of the head of Policy and Performance on the Council's Data Quality Strategy.

The Council's Data Quality Strategy had been put in place to ensure that the Council carried out its responsibilities in respect of producing and using quality data in an effective and co-ordinated manner. It played a vital role in the management and improvement of Council services. The Strategy acknowledged that quality data were an integral part of the Council's operational, performance management and governance arrangements.

The Strategy set guidelines for putting into place systems, policies, and procedures to enable the highest possible data quality, including information shared between the Council and partners. The Strategy would also set guidelines

to ensure that all staff, Members, partners and other stakeholders understood their roles and responsibilities.

It was intended that a detailed action plan would be submitted to a future meeting of the committee for the Committee to undertake a programme of work to challenge data quality across the Council to include :

- An examination of roles and responsibilities for data quality and tests to determine whether role requirements are being met
- An evaluation of data quality assurance arrangements across key systems
- An assessment of officers' awareness of data requirements in their areas
- An examination of the presentation of information to identify best practice in the Council and standardise on it
- An assessment of the risk associated with poor data quality and actions across the Council to identify and address the risks.

RSOLBVED –

- (a) That the Data Quality Strategy and the actions being carried out to evaluate performance against the actions and standards it sets be noted.
- (b) That data quality improvement through a programme of reviews and assessments be supported.
- (c) That the Committee take responsibility for ongoing review of the Data Quality Strategy and that quarterly reports be submitted to the committee in future.

6 SUSTAINABLE COMMUNITY STRATEGY

The Committee considered a report of the Head of Policy and Performance on the development of the Sustainable Community Strategy.

The Sustainable Community Strategy would set the overall strategic direction and long term economic vision for the economic, social and environmental well-being of the area in a way that would contribute to sustainable development.

The Strategy would contain the following elements:

- the long term vision based firmly on local needs – this will be underpinned by a shared evidence base informed by community aspirations
- key priorities for the local area, based upon this vision which may realistically be achieved in the medium term.

Preparation of the Strategy began at the first LSP Assembly in October 2009 and had been subject to a number of consultation events during 2010. The draft strategy was expected to be published for further consultation in May and to be approved by Council in July 2010.

It was anticipated that this Committee would formally comment on the draft strategy at its next meeting on 15 June 2010.

- RESOLVED – (a) That the approach for the development of the Sustainable Community Strategy outlined in the report be supported.
- (b) That the Committee be formally consulted on the final draft strategy at its meeting to be held on 15 June 2010.

7 BUDGET CONSULTATION GROUP

At its meeting held on 15 March 2010, the Committee had approved the continuation of the Budget Consultation group to oversee the budget setting and consultation processes for the 2010/2011 budget and beyond. The Committee was asked to confirm the Membership of the Consultation Group for the new civic year.

- RESOLVED – (a) That the budget consultation group be approved as follows:

Chairman of each of the Overview and Scrutiny Committees (Con)
(5)
Vice Chairman of Corporate Scrutiny – Councillor J Narraway (LD)
Councillor S Conquest (lab)
Councillor P Edwards (Ind)

- (b) That in the event of any of the above Members being unavailable for meetings, nominated substitutes from the respective groups be allowed.

8 STATUTORY SCRUTINY OFFICER

The Committee considered a report of the Democratic Services Manager relating to the appointment of a designated Scrutiny Officer in accordance with section 31 of the Local Democracy, Economic Development and Construction Act 2009.

Section 31 of the Local Democracy, Economic Development and Construction Act 2009 required that all authorities in England with the exception of district councils in two tier areas to designate a Scrutiny Officer. The functions of this role were to:

- Promote the role of the authority's Overview and Scrutiny Committee or Committees.
- Support the authority's Overview and Scrutiny Committee or Committees and the Members of those committees'
- Provide support and guidance to:
 - Members of the authority
 - Members of the executive of the authority, and officers of the authority.

11.3 A local authority could not designate any of the following under this section:

- The head of the authority's paid service designated under section 4 of the Local Government and Housing Act 1989;
- The authority's Monitoring Officer designated under section 5 of that Act;
- The authority's Chief Finance Officer, within the meaning of that section.

The appointment would be made by Council following a recommendation from Governance and Constitution Committee.

RESOLVED – That Governance and Constitution Committee be informed that this Committee supports the appointment of the Democratic Services Manager as the Council's Statutory Scrutiny Officer.

9 STRENGTHENING THE SCRUTINY FUNCTION

The Committee considered a report of the Borough Solicitor concerning a process to involve Corporate Management Team (CMT) and Cabinet in the work planning process for 2010/2011.

The proposal within the report suggested involving CMT and Cabinet in a two way process to formulate the majority of the work programme through informal meetings, leading to Overview and Scrutiny (O&S) Committees determining final work programmes in May/June 2010. This would ensure that resources were made available to O&S Committees from Service Heads to complete reviews.

In turn, this would enable the committees to focus on Corporate priorities and to ensure that links to LAA targets, and BVPI's could be made at the outset.

The report had been considered briefly by the committee at its meeting held on 15 March 2010. The committee had referred the matter to the Scrutiny Chairs group. The Scrutiny Chairs group considered the report again on 16 April and had recommended that this Committee should endorse the approach suggested in the paper.

RESOLVED – That subject to the dates contained within the suggested timetable of key activities being amended, the approach to involve Cabinet and CMT to compile the Overview and Scrutiny Work programmes in 2010/2011 be approved.

10 FORWARD PLAN - EXTRACTS

The Committee considered the items currently on the Forward Plan.

RESOLVED – That the Forward Plan be noted.

11 CHESHIRE EAST AWARENESS TRAINING

The Committee considered the possibility of providing training for all Members on the Council on the organisational structure of the Council, to keep Members up to date with a number of recent changes to the Structure. However, Members felt that they would benefit more from having an Officer directory containing contact members of key staff and for the document to be regularly updated.

RESOLVED – That the Senior Scrutiny Officer be requested to make enquiries about the possibility of an officer/departmental directory being produced

containing telephone numbers and email addresses of key members of staff on a departmental/function basis.

12 GENERAL ELECTION PREPARATIONS 2010

The Senior Scrutiny Officer informed Members that due to the heavy workload of the Democratic Services section in preparation for the election on 6 May, there was a possibility that Scrutiny staff would be seconded to other duties, during the run –up to polling day.

13 CONSULTATIONS FROM CABINET

There were no consultations from Cabinet.

The meeting commenced at 2.00 pm and concluded at 3.00 pm

Councillor John Narraway (vice Chairman in the Chair)

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CHESHIRE EAST COUNCIL

REPORT TO: CORPORATE SCRUTINY COMMITTEE

Date of Meeting: 15 June 2010
Report of: Borough Solicitor
Subject/Title: Work Programme update

1.0 Report Summary

- 1.1 To review items in the 2009/2010 Work Programme, to consider new items listed in the schedule attached, together with any other items suggested by Committee Members.

2.0 Recommendations

- 2.1 That the Committee recommend a draft work programme for 2010/2011 to be subject to consultation with Cabinet.

3.0 Reasons for Recommendations

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Climate change - Health

- 6.1 Not known at this stage.

7.0 Financial Implications for Transition Costs (Authorised by the Borough Treasurer)

- 7.1 None identified at the moment.

8.0 Financial Implications 2010/11 and beyond (Authorised by the Borough Treasurer)

8.1 Not known at this stage.

9.0 Legal Implications (Authorised by the Borough Solicitor)

9.1 None.

10.0 Risk Management

10.1 There are no identifiable risks.

11.0 Background and Options

- 11.1 This Committee at its meeting held on 19 April 2010 approved a paper entitled 'Strengthening the Scrutiny Function' which proposed a more formal approach to the work programme setting process in 2010 to enable the views of Cabinet to be fed into the process. This approach was also considered and endorsed by the Scrutiny Chairs Group. The main aim of the new approach is to share work programmes with colleagues in Cabinet and Corporate Management Team (CMT) at the outset, so that Overview and Scrutiny becomes an integral part of the Corporate business planning process of the Council. Work programme items will subsequently be linked to relevant Corporate plan targets, and where appropriate, Performance Indicators and LAA targets.
- 11.2 It is intended that all emerging work programmes will be presented to Cabinet informally in July, and then each Committee will formally endorse its work programme before the summer recess. It is suggested that this Committee puts in place arrangements to give the Chairman authority to agree the final work programme, as the meeting with Cabinet briefing is likely to be after the date of this Committee on 13 July 2010.
- 11.3 This does not however preclude the committee from adding to or subtracting from the work programme during the year, nor does it affect the committee's powers to deal with call-ins, or items referred to it by Cabinet etc. However, care should be taken to ensure that there is sufficient leeway to allow for additional activities throughout the year.
- 11.4 The schedule attached, presents the work programme in a new format. This document will be updated when the final programme is formally approved at the next meeting, so that all the appropriate targets will be included within the schedule.
- 11.5 In reviewing the work programme, Members must pay close attention to the emerging Corporate Plan and Sustainable Communities Strategy. Both of these documents are currently in consultation stage and are expected to be adopted by Council in July

11.6 The emerging Corporate Plan has 5 emerging strategic objectives which are:

- Cheshire East people empowered through local services and personal choice
- The growth and development of a sustainable Cheshire East
- Closing the gap for everyone in Cheshire East
- Enhancing our Cheshire East environment
- Being an excellent Council and working with others to deliver in Cheshire East

11.7 The draft Sustainable Communities Strategy 'Ambition for All' has 7 Priorities for action:

- **Nurture strong communities**

Give people a strong local voice
Support the community to support itself
Deliver services as locally as possible
Ensure communities feel safe

- **Create conditions for business growth**

Harness emerging growth opportunities
Provide a leading broadband infrastructure
Make the most of our tourism, heritage and natural assets
Create a climate attractive to business investment

- **Unlock the potential of our towns**

Regenerate Crewe
Revitalise Macclesfield
Deliver sustainable growth for our towns

- **Support our children and young people**

Ensure good transitions and skills for the future
Improve support and facilities for children and young people
Strengthen the voice of children and young people
Improve the health of children and young people

- **Ensure a sustainable future**

Provide affordable and appropriate housing
Encourage environmentally sustainable living
Improve transport connections and accessible services
Protect and enhance our heritage and countryside

- **Prepare for an increasingly older population**

Help people stay fit and active for longer
Improve care and support for those who need it

- **Drive out the causes of poor health**

Target actions to reduce heart disease and cancer
Tackle the impact of alcohol misuse on individuals and society
Focus local actions on the wider determinants of health

11.8 Members must also have regard to the general criteria which should be applied to all potential items when considering whether any Scrutiny activity is appropriate. Matters should be assessed against the following criteria:

- Does the issue fall within a corporate priority
- Is the issue of key interest to the public
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation
- Is there a pattern of budgetary overspends
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service

11.9 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

12.00 One additional matter the committee will have to take into consideration, is the impact of the recent announcement by Government that the Comprehensive Area Assessment (CAA) regime is to be scrapped, In relation to the selection of potential work programme items.

13.0 The Scrutiny Chairs Group recently reviewed the responsibility split of the Committees in order to simplify the links between portfolio holders and their respective Overview and Scrutiny Committees.

13.1 The Governance and Constitution Committee will at its next meeting formally commend the new arrangements to Council, which will mean that overview and scrutiny of the following portfolio holders will be the responsibility of the Corporate Scrutiny Committee:

- Andrew Knowles – Wellbeing
- Frank Keegan – Resources
- Peter Mason - Procurement, Assets and Shared Services

13.2 The area covered by David Brown (Capacity and Performance), which had previously been within the responsibilities of this Committee is now with the Sustainable Communities Committee

14.0 *Access to Information*

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mark Nedderman
Designation: Senior Scrutiny Officer
Tel No: 01270 686459
Email: mark.nedderman@cheshireeast.gov.uk

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Corporate Overview and Scrutiny Committee Work Programme 15 June 2010

| Issue | Description/Comments | Suggested by | Portfolio Holder | Corporate Priority | Current Position R,A,G | Date for completion |
|-----------------------------------|--|--------------|------------------|--|---|---------------------|
| Grants to Voluntary Organisations | Task and Finish group set up to offer advice to Cabinet on a fair and equitable system of allocating financial support and grants to the Voluntary and Community sector. | Committee | D Brown | Being an excellent Council and working with others-to truly deliver in Cheshire East | Current review suspended to allow an officer working group to pull together a full picture of existing commitments from the demised authorities. The Committee to receive a progress report in the summer. This matter will now transfer to Sustainable Communities | July 2010 |
| Budget | Consultation group set up to review consultation arrangements for 2011/2012. | Committee | F Keegan | Being an excellent Council and working with others-to truly deliver in Cheshire East – Value for money | The group guided the 2010/2011 consultation process, but its main body of work will be to determine consultation | April 2010 |

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| | | | | | arrangements in subsequent years. The group is due to meet again on Friday 18 June | |
| Sustainable Community Strategy | Sustainable Communities, will now take the lead | Head of Policy and Performance | D Brown | Being an excellent Council and working with others-to truly deliver in Cheshire East – Value for money | No action required Delete from this work programme | N/A |
| LAP's | Sustainable Communities will now take the lead | Committee | D Brown | Cheshire East people and communities empowered through local services and personal choice | No action required Delete from this work programme | N/A |
| Corporate Plan | Sustainable Communities will now take the lead | Committee | D Brown | Being an excellent Council and working with others-to truly deliver in Cheshire East – Value for money | No action required Delete from this work programme | April 2010 |
| Local Development Framework | Sustainable Communities will now take the lead | Chairman | D Brown | The growth and development of a sustainable Cheshire East. | No action required Delete from this work programme | TBA |
| Video recording of Council Meetings | Should the Council invest in providing broadcast facilities. | Question at Council | F Keegan | Building a new Council | The Committee considered interim report based upon | N/A |

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| | | | | | experience of C & N ,recommended that no action be taken until the long term meeting arrangements known | |
| Start Time of Committee meetings | Some members in employment had problems with morning meetings. A request was received to review start times | Leader of the Council | F Keegan | Being an excellent Council and working with others-to truly deliver in Cheshire East | Recommended that majority of Committee meetings begin at 2.00pm.Majority of committee chairmen not taken on board and most meetings remain in the morning | N/A |
| Cheshire East Culture | Part of the transformation agenda to inculcate a new 'Cheshire East Culture' | Committee | F Keegan | Being an excellent Council and working with others-to truly deliver in Cheshire East – Value for money | No action taken to date | Ongoing |
| ICT harmonisation and Improvement | Harmonisation and improvement ICT facilities across the Council | Committee | F Keegan | Being an excellent Council and working with others-to truly deliver in Cheshire East – Value for money | Presentation received by the Committee in November 2010 | Ongoing |
| Risk | Assess the Council's Risk | Committee | D Brown | Being an excellent | No action to date. | Ongoing |

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|--|--|-------------------------|-----------|--|------------------------------------|--------------|
| Management | management arrangements | | | Council and working with others-to truly deliver in Cheshire East – Value for money | Update required from Head of Audit | |
| Local Transport/liaison committees | Consider setting up local political arrangements to advise/determine local highway and transportation issues | Chairman | R Menlove | The growth and development of a sustainable Cheshire East | New item not yet prioritised | Ongoing |
| Libraries Progress Report | Matter referred from Sustainable Communities Committee as a result of the realignment of remits | Sustainable Communities | A Knowles | The growth and development of a sustainable Cheshire East | New item not yet prioritised | TBA |
| Outsourcing of discretionary Leisure and Cultural Services | Matter referred from Sustainable Communities Committee as a result of the realignment of remits | Sustainable Communities | A Knowles | The growth and development of a sustainable Cheshire East | New item not yet prioritised | TBA |
| Legal Services | Presentation on the structure and range of responsibilities covered by the legal service | Scrutiny Chairs group | F Keegan | Being an excellent Council and working with others-to truly deliver in Cheshire East | New item not yet prioritised | 13 July 2010 |
| Communications Service | Presentation on the structure and range of responsibilities covered by the communications service | Scrutiny Chairs group | D Brown | Being an excellent Council and working with others-to truly deliver in Cheshire East | New item not yet prioritised | TBA |
| Assets register | Presentation on the assets register and the 'assets | Committee | P Mason | The growth and development of a | Not yet prioritised | 13 July 2010 |

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| | Challenge' process | | | sustainable Cheshire East | | |
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Items to Monitor or consider at future Meetings

Review of It provision and support for members
 Sport 2012 Olympics
 Leisure Centre Management
 Events
 Future of Council Owned farms
 Procurement
 Shared Services

Members IT Panel End of Year Report - 2010

1. Introduction

The Member's IT Panel was set up to represent the views and requirements of the Cheshire East Council Members with regard to their Information Technology and Communications requirements from Cheshire East Council. The Panel is non-political and draws its membership from all of the main political parties. It has met 13 times during this last municipal year and is making good progress, though its work is ongoing.

2. Management Summary

Significant progress has been made this year, with the majority of Cheshire East Council PCs and Laptops now being encrypted and virtually all Members using 'Our Cheshire' to access their email system. This has allowed Cheshire East to make good progress in complying with the security standard of 'Government Connect'. A Member's Training Needs Analysis questionnaire has been completed and this is driving the provision of Member training. Member Support is now available during the evenings and at the weekend and Support Calls are reducing. Finally a standard printer has been chosen and is being rolled out to all Members.

Items outstanding for future years are to complete the rollout of the Printers, continue to develop the Member Training options, to continue to refresh the Member's PCs or Laptops and to devise a Training and Support package for 'New Members'.

3. The Inheritance.

When the Members IT Panel started this year in May 2009, the Council had inherited a number of different sets of PCs and Laptops, Printers, software and Member Skills. The Member Support function was only operable during work hours and then from four different sources. Printer consumables were many and various and spread throughout the Council offices. The PCs were not encrypted, thereby failing the requirements of Government Connect. Support calls were running at high levels.

4. Achievements

4.1 PCs and Laptops: Over a quarter of the Members have received new PCs or Laptops, with a further rollout to come this year.

4.2 Printers: The Printer market has been examined and after a trial, 81 new Samsung CLX 3175 Laser Printers purchased. These printers will print black and white and colour, copy, scan and fax. The first few have been installed at Members' homes with a reference booklet, a training session and a supply of printer cartridges. The installation of a standard printer should reduce the number of Support calls, will improve the Support Call service and eliminate the need to store multiple types of printer cartridges.

4.3 Software: The vast majority of Members with Council supplied computers have had their equipment encrypted and virtually all Members now use the host based version of Microsoft Mail, 'Our Cheshire', thus making strong progress towards complying with Government Connect.

4.4 Member Skills: A 'Training Needs Survey' invited the Members to provide their view of their PC skill level and their training needs. 70 of the 81 Members replied, with the majority of Members feeling that they needed some training and a number feeling that they needed a comprehensive basic course. An ITQ Level 1 course is underway at present with fourteen Members attending. IT Guides are being prepared and focused PC Topic training sessions are being explored.

4.5 Member Support: There is now a single number (01625 504146) for the IT Service Desk and an out-of-hours service of 5:00pm to 9:00pm Mon-Fri and 9:00am to 5:00pm Sat/Sun is provided. Outside of these hours a message can be left.

Support Calls are now running at around 10 calls per week.

5. Further Work

This year will see the remaining Cheshire East PCs and Laptops encrypted and the universal adoption of the email system 'Our Cheshire', in order to comply with the security standard, Government Connect.

There will be a further replacement of about a quarter of the old PCs and Laptops issued to Members with all Members migrating to the new Samsung Laser printers.

IT Training Guides will be produced and the option of focused PC Topic training sessions explored further.

A new support call logging system will be installed which will enable more detailed classification of the support calls in order to identify trends and thus take proactive action. The objective being through a program of training or technical resolution to reduce the number of support calls further.

Finally a Training and Support package will be developed for 'New Members' ready for May 2011.

John Narraway
Chairman Members IT Panel

CHESHIRE EAST COUNCIL

REPORT TO: CORPORATE SCRUTINY COMMITTEE

Date of Meeting: 15 June 2010
Report of: Borough Solicitor
Subject/Title: Forward Plan

1.0 Report Summary

- 1.1 To consider the current Forward Plan in relation to the remit of this Committee.

2.0 Recommendations

- 2.1 That the Committee note the Forward Plan, identify any new items and determine whether any further examination of new issues is appropriate.

3.0 Reasons for Recommendations

- 3.1 The Forward Plan can be a useful tool for Scrutiny to assist with identifying future items for consideration.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Climate change - Health

- 6.1 Not known at this stage.

7.0 Financial Implications 2010/11 and beyond (Authorised by the Borough Treasurer)

- 7.1 Not known at this stage.

8.0 Legal Implications (Authorised by the Borough Solicitor)

- 8.1 None.

9.0 Risk Management

- 9.1 There are no identifiable risks.

10.0 Background and Options

- 10.1 The Forward Plan 1 June to 30 September 2010 is attached. The Committee is asked to note the plan, to identify any new items and to decide whether any further examination of new issues is appropriate.

11.0 Overview of Year One and Term One Issues

- 11.1 It is good practice for Scrutiny to regularly consider the Forward Plan in so far as it relates to the Committee's remit.

12.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mark Nedderman
Designation: Senior Scrutiny Officer
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Email: mark.nedderman@cheshireeast.gov.uk



FORWARD PLAN 1 JUNE 2010 - 30 SEPTEMBER 2010

This Plan sets out the key decisions which the Executive expect to take over the next four months. The Plan is rolled forward every month. It will next be published in mid June and will then contain all key decisions expected to be taken between 1 July and 31 October 2010. Key decisions are defined in the Councils Constitution.

Reports relevant to key decisions, and any listed background documents may be viewed at any of the Councils Offices/Information Centres 6 days before the decision is to be made. Copies of, or extracts from these documents may be obtained on the payment of a reasonable fee from the following address:-

Democratic Services Team
Cheshire East Council ,
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686463

However, it is not possible to make available for viewing or to supply copies of reports or documents, the publication of which is restricted due to confidentiality of the information contained.

A decision notice for each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, Council Information Centres and Council Offices.

The law and the Council's Constitution provides for urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

Forward Plan 1 June 2010 to 30 September 2010

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made |
|---|--|----------------|---------------------------|--|---|
| CE09/10-37 Review of Children's Homes Provision | To decide how children's homes placements will be provided to ensure good outcomes for cared for children in Cheshire East. | Cabinet | 19 Jul 2010 | Children and Families Scrutiny Committee and the Children in Care Council. | John Weeks, Strategic Director People |
| CE09/10-38 Waste Treatment PFI Contract: Affordability Ceiling | To approve, for recommendation to Council, an affordability ceiling for the Waste Treatment PFI Contract, and financial contribution from Cheshire East. | Cabinet | 18 May 2010 | With the Monitoring Officer and the Section 151 Finance Officer. | John Nicholson, Strategic Director Places |
| CE09/10-40 Leisure Services Strategic Framework | To agree a framework for developing leisure services within Cheshire East. | Cabinet | 19 Jul 2010 | Leisure Services Cabinet Sub Committee; wide consultation including with the public and user groups will follow as part of a major needs assessment. | John Weeks, Strategic Director People |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made |
|---|---|-----------------------|----------------------------------|---|--|
| CE09/10-41 Malkins Bank Golf Course, Sandbach and Queens Park Golf Course, Crewe | To decide upon the future delivery method of the Council owned golf courses. | Cabinet | 19 Jul 2010 | Leisure Services Management and staff, American Golf (Leaseholder at Queens Park) and Malkins Bank Golf Society. | Guy Kilminster, Head of Health and Wellbeing Services |
| CE09/10-42 Amendments to Conservation Area Boundaries in Crewe and Nantwich | To endorse the amendments made to the boundaries of a number of conservation areas in the Crewe and Nantwich areas. | Cabinet | 14 Jun 2010 | Parish Councils and owners in the areas concerned. | John Nicholson, Strategic Director Places |
| CE09/10-43 Cheshire and Warrington Local Investment Plan | To approve the Local Investment Plan, outlining investment in developing the economic base, expanding and strengthening communities and meeting the growing housing needs in the sub region, prior to submission to the Sub Regional Enterprise Commission. | Cabinet | 14 Jun 2010 | Document is out for consultation with the Homes and Communities Agency, Registered Social Landlords, Economic Development and Spatial Planning. | John Nicholson, Strategic Director Places |
| CE09/10-44 Review of Home Improvement Agency Services | To consider the future provision of home improvement agency services. | Cabinet | 19 Jul 2010 | Service commissioners, current home improvement agency services. | John Weeks, Strategic Director People |

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